



1575 State Street  
East Petersburg, PA 17520  
(717) 569-7930  
[weecaredayschool@comcast.net](mailto:weecaredayschool@comcast.net)

## Application for Employment

*Wee Care Day School is a drug free educational facility. The company is an equal opportunity employer. Applicants are considered for employment without regard to race, color, creed, age, sex, national origin, marital, military status or any other basis prohibited by law, unless such basis constitutes a bona fide occupational qualification.*

### Personal Information

Date: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Are you over 18 years old? \_\_\_\_\_ Are you over 21 years old? \_\_\_\_\_

Position(s) Applying for:

\_\_\_\_\_

I am available to work: (please circle)

Part Time

Full Time

Temporary

Please list hours you *cannot* work: \_\_\_\_\_

If seeking part-time employment, what hours and days of the week would you be able to work? \_\_\_\_\_

Will you work overtime if requested? \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Age group preference: \_\_\_\_\_

Expected Compensation: \_\_\_\_\_

Have you filed an application with the company before? \_\_\_\_\_

If yes, give date \_\_\_\_\_

Have you ever been employed by the company before? \_\_\_\_\_

If yes, give reason for leaving. \_\_\_\_\_

Are you a U.S. Citizen or an alien legally entitled to work in the position(s) for which you have applied? \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor (other than a minor traffic violation?) If yes, explain \_\_\_\_\_

Person who should be notified in case of emergency (Name, Relationship, Address, Phone) \_\_\_\_\_

## Education

High School \_\_\_\_\_ Date Attended \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

College \_\_\_\_\_ Date Attended \_\_\_\_\_

Areas of Study \_\_\_\_\_

College \_\_\_\_\_ Date Attended \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Areas of Study \_\_\_\_\_

Other \_\_\_\_\_ Date Attended \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Areas of Study \_\_\_\_\_

Other \_\_\_\_\_ Date Attended \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Areas of Study \_\_\_\_\_

## Employment Record

Starting with your present or most recent job, list your employment experience for at least the past 10 years relating to child care first. You may include job-related military service assignments and volunteer activities that reflect your qualifications for employment.

Employer  Address  Phone:	Employment Dates	Kind of work Performed:
Job Title:  Supervisor:	Salary/ Hourly Rate	Reason for Leaving

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May the company contact the employers listed?

Yes

No

If no, indicate which one(s) you do not wish the company to contact and state the reason why you prefer that we do not contact the employer(s)?

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## Personal References

List the names, address, and telephone number of three references who are not related to you and are not previous employers.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

**I hereby certify that the above statements are true and accurate.**

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Signature

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Date

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